

**Churchill Music Band Boosters
General Membership Meeting
January 12, 2016, 6:00pm**

Call to Order – Mrs. Hering called the meeting to order at 6:00pm

- I. **IRS Status** – 501(c)(3) determination requires last 3 years of tax returns be filed to bring us into accordance. Mrs. Hering made contact with a local CPA firm which specializes in non-profit tax returns, quoted price included 3 tax returns including extension which will be needed. CPA firm quoted \$750 - \$1000, discussion pursued, there was a few questions about the quote that Mrs. Hering will follow-up on but all agreed to move forward with this firm. Booster board will review final tax returns with CPA when done.

II. **Financial Status** -

- Mrs. Hering shared finalized budget reports pertaining to the last 3 tax years with each year's income and expenses broken down and categorized (many thanks to Mrs. Hering for putting so much of her time into reconciling these reports!). These final summaries will be used for last 3 tax year returns and all following years will follow this format for IRS non-profit compliance. A couple things to remember; our booster tax year runs July to July and IRS form 990 will need to be filed by Nov. 15th each year.
- Mrs Hering reported that booster finances are better than in previous years, with fundraisers being more profitable than in the past we now have much of the funds to be able to obtain the needed projected instruments for next school year.

III. **Marching Band Camp**- Camp packets will go out in April. Mrs. Hering will meet with the board to get the packet information together.

- Registration will be offered on-line again this year with the rate being discounted when paid in full (*NO partial payments will be allowed when paying by credit card*). LPS pay-to-play fee registration will only be offered on-line and payment must be made in that manner (this is mandated by LPS administration from here on out). Payment instructions and information will be included in the camp packet.

IV. **MSBOA District Band Festival, March 4th 2016** - Churchill is hosting again this year. Performances start at 8am and will run until 6pm. We will sell concessions again this year, boosters will organize this and will need volunteers to help during the day.

- To help with the cost of purchasing concession items each band family is being asked to donate \$5.

Meeting adjourned @ 7:00pm

Next Meeting – TBD sometime in the Spring (Mrs. Hering will send out notification)