

Churchill Music Boosters

General Membership Meeting May 26, 2016, 11:00am

Meeting Attendees; Deb Christiansen, Elizabeth Hering, Kathi Withun, Melissa ONeil

Call to Order - Meeting called to order at 11:00am

May 5th, 2016 General Membership Meeting minutes read and approved as written.

1. **Finalize Band Shop Details -** Bidding process finalized, determination has been made of what company to use for band show shirts, pep band shirts, spiritwear and fan wear. Order form created and a process is being devised for web store ordering.
 - a) **Addition to other items; sweats, contrasting hoodie;** Decision made to only offer a short and long sleeve T-shirt and hoodie choice for the spiritwear and fan wear. Will look at offering other apparel items in the future. Show shirt and pep band shirts will only be offered in short sleeve T-shirts.
 - b) **Decals for Color Guard, Drumline;** All agreed, Deb Christiansen will order 100 each of the 'Color Guard' and 'Drumline' decals in addition to the 250 'Churchill Band' decals. Mrs. Hering will have on hand to sell.
 - c) **Pep Band shirts on hand?** Decision made to order a variety of sizes for Mrs. Hering to have on hand to sell. Melissa ONeil will place order right away.
 - d) **Fan shirt design;** Mrs. Hering will send pic of last year's design. Still deciding what this year's design will be.
 - e) **Different color textile offered for Spiritwear?** Decision made to change all Spiritwear apparel offered to gray. Thoughts are to change color every year in order to offer variety.
 - f) **Payments through PayPal;** Withun's will help setup PayPal portal for web store ordering.
 - g) **Sales Tax;** Decision to incorporate sales tax and handling charges right into our retail prices (MI law states sales tax should be collected when sales of more than \$5000 are sold).
 - h) **Compiling of orders;** Electronic data from registration and web store will be pulled together by Kathi Withun and Mrs. Hering into a spreadsheet. Paper copy orders will be incorporated.
 - i) **Due dates;** Due date for first apparel/decal orders will be June 10th with a second order due date to be sometime beginning of school year. Band store order form will be available for handout at the Pasta Dinner. Web store will be closed after June 10th deadline for apparel/decals ordering.

2. **Fundraising** – Projections for Marching Band uniform needs show adequate uniforms for 2016/2017 school year (larger Marching Band is mostly due to additional Color Guard applicants). Projected needs for the following years may require additional uniform purchases.

- a) **Marching Band Car Wash confirmation date;** Woodland Lanes to be the location again this year with August 20th the chosen date, Deb Christiansen verifying with Woodland owners.
- b) **Scrip's new chair;** Nancy Goraj has agreed to take over chair position (Melissa O'Neil to offer support with order transporting).
- c) **Adventure Park Info;** Mrs. Hering has been in communication with the park and a possible date of August 17th, 2016, is being discussed as a fundraiser.
- d) **Rummage Sale vs. Mom 2 Mom vs. Silent Auction;** Discussion about and agreement to keeping the rummage sale. Pam Troitter to chair again with date of sale still to be determined.
- e) **Hungry Howies vs. Little Caesars;** Agreement was made to try Hungry Howie's gift card fundraiser in December.
- f) **Continue Poinsettias?** Agreement was made to keep this sale (doing again in November)
- g) Open discussion about possible restaurant fundraisers and selling flowers before concerts.

3. **Bylaws** -

- a) **Band Director notes / comments;** Mrs. Hering noted some changes she would like to see made to the Bylaws. She explained why the Boosters were created originally and the need for the continuation of the support it offers.
- b) **Make plan for action, continued meetings to discuss, propose to General Membership and subsequent vote;** Decision was made to table discussion with a plan for a special bylaw review meeting to be held in the near future.

4. **Additional Items** -

Meeting adjourned @ 1:30pm

Next Meeting – Sometime in the beginning of the 2016/2017 school year.

Minutes prepared and submitted by; Melissa O'Neil