

# **Churchill Music Boosters**

## **General Membership Meeting May 5, 2016, 6:00pm**

**Meeting Attendees;** Nancy Goraj, Deb Christiansen, Dave Newman, Elizabeth Hering, Kathi Withun, Melissa ONeil

**Call to Order** - Mrs. Hering and Deb Christiansen called the meeting to order at 6:09pm

1. **Band Director Report** - Mrs. Hering will respond to each agenda item following for her report.
2. **Treasurer Report** - No Report. (See below agenda item #8 for budget information).
3. **Meeting Minute Review** - Minutes from meeting held January 12, 2016, were read and approved.
4. **Remainder of the year** -
  - a) **Pasta Dinner;** Sciatto and Krawczyk chairing this event. Fliers have gone out to 8<sup>th</sup> grade students inviting them. This is a potluck, items to be brought by band students are divided up by grade, Mrs. Hering will send out in her newsletter.
  - b) **Uniform turn in;** Gardner chairing this event. Turn in is May 10<sup>th</sup> and 11<sup>th</sup>. All uniforms must be dry cleaned and turned in with receipt attached. Students can save their uniform for next school year by putting their name on the dry cleaning bag. Senior students can ask Mrs. Hering for permission to keep their uniform for their senior pics, the uniform must be turned in dry cleaned directly after pics are taken.
  - c) Ticket booth for Spring Concert was talked about. Mrs. Hering stated that 2 people have signed up already but we still need 2 more.
5. **Marching Band and Band Camp Registration** -
  - a) **How's it going so far?** About 65 registrations so far. Any band students with outstanding band accounts will be deferred until balance is paid.
  - b) **Any additional alterations?** Everything is on track. The on-line payment offering through PayPal still needs some tweaks worked out (this year is our pilot year using PayPal). Another note is that at the previous Jan. 12<sup>th</sup>, 2016 meeting, discussion referred to offering a discount when Marching Band Camp was paid in full, this has now been changed to having a 'late deadline fee' when Camp isn't paid in full by July 20<sup>th</sup>, 2016, rather than a 'discount for paying in full'.

6. **Scholarships / Discounts** – Old Marching Band Scholarship form has been updated and renamed to Marching Band Discount due to IRS non-profit compliance. This discount uses a need-based determination (free/reduced lunch eligible), then when applications exceed the budgeted amount preference will be given to students/families that have demonstrated a dedication to the band program. For the 2016/2017 season discount is for a maximum of \$200 and can be used towards the \$300 Marching Band Camp cost and the Drum-line/Color-guard portion was included this year with a maximum of \$350 total discount (2/3 of the total Marching Band Camp costs). Discount application is available from Mrs. Hering and on the [chsbands.weebly.com](http://chsbands.weebly.com) website.
7. **Summer Plans and Needs** – Marching Band Pre-Camp / Camp plans and needs are on track. Still planning the annual Car Wash Fundraiser for end of August and looking into holding a team building fundraiser at 'The Adventure Park' maybe at the end of August. Mrs. Hering will send out email at the end of August requesting volunteer help for music program copying needs.
8. **Budget and Instrument Purchase for 2016-17** – Mrs. Hering handed out 2016-2017 budget projections showing income and expenses with a small positive outcome for excess funds going towards instrument needs. Included in the budget report was a page of projected instrument needs showing a much bigger need than available leftover excess funds . Mrs. Hering is looking into options for other ways to attain the needed instruments rather than buying them new. Mrs. Hering stated that projections show there will be enough Marching Band uniforms for next season (may have 170 students though Color-guard may be smaller) and that because of the shown 8<sup>th</sup> grade retention rates there may be a need to purchase more uniforms for the following season due to the program growth.
9. **Fund-raising -**
  - a) **Marching Band Car Wash;** Plans are to hold at Woodland Lanes again this year with a proposed date of Aug. 20<sup>th</sup>. Checking with Woodland Lanes and Mrs. Hering will send out information once final determination is made.
  - b) **Past fundraisers: Rummage Sale, Poinsettia Sale, Pizza Kits;** See next item.
  - c) **Possibilities for the future;** Discussion pertaining to past fundraisers and possibilities for future fundraisers. Decision was made to table discussion/determination to next meeting to have time to review volunteer forms.

d) **Script Chair for 2016-17;** Open position since previous chair, Dave Newman, will no longer be a Churchill parent (a big *THANK YOU* to Dave Newman for all he's given to the Churchill Music Program thru-out the years!). There is a possible candidate to take this over who is deciding if they will be able to take on chairing.

10. **Music Boosters Bylaws** - Decision was made to table discussion/determination to next meeting.

11. **Presentation of Board Nominees –**

a) **Nominees from the floor?** None

- Slate of Nominees; President - Deb Christiansen, Treasurer - Kathi Withun, Secretary - Melissa O'Neil

b) **When to Vote?** Election done at this meeting. General Consent was made with outcome unanimous;

- 2016/2017 Music Booster Executive Board is; President - Deb Christiansen, Treasurer - Kathi Withun, Secretary - Melissa O'Neil

12. **Music Boosters Store** - Decision was made to table discussion/determination to next meeting, this will give the board time to review bids and determine what company to use for band show shirts, pep band shirts, spirit and fan wear.

13. **Additional Items** - Deb Christiansen noted, a reminder to all event chairs to turn-in an 'Event Evaluation & Planning Form'.

**Meeting adjourned @ 8:46pm**

**Next Meeting – May 26<sup>th</sup>, 2016 10:30am @ Churchill**

*Minutes prepared and submitted by; Melissa O'Neil on May 26, 2016*